

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM****SUBJECT:** Contracts and Purchasing**DEPARTMENT:** Fiscal Services **DIVISION:** Purchasing and Contracts Division**AUTHORIZED BY:** Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date 12/20/2005 Regular ☐ Consent ☒ Work Session ☐ Briefing ☐
Public Hearing – 1:30 ☐ Public Hearing – 7:00 ☐

MOTION/RECOMMENDATION:**BACKGROUND:****CONSTRUCTION CONTRACTS**

17. **Award CC-0023-05/BLH – CTS Concrete Pavement Repair to CEM Enterprises, Inc. of Apopka, FL (\$244,093.00).**

CC-0023-05/BLH will provide for demolition of existing concrete pavement, construction of various new concrete slabs and concrete crack repair as necessary at the County's Central Transfer Station in accordance with the plans and specifications.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: <u>13</u>
CM: <u>20</u>
File No. <u>CFSP00</u>

This project was publicly advertised and the County received one (1) response. The Review Committee consisting of David Gregory, Environmental Services (Solid Waste Manager); Rich Meinert, Environmental Services (Senior Coordinator); Greg Regan, Environmental Services (Senior Coordinator); evaluated the response. Consideration was given to bid price, and reference checks.

The Review Committee recommends award of the contract to the responsive, responsible bidder, CEM Enterprises Inc., in the amount of \$244,093.00. The resulting contract will be for a base period of three years with two 1-year renewal options giving a total contract term of five years. Engineers estimate that work is not to exceed \$100,000 per year. Work Orders will be issued against the contract as necessary to complete work.

This is a budgeted project and funds are available in account 087900.530460. Environmental Services Department and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

18. Award CC-0273-05/BLH – CSB West Wing Drainage Repair to Sunshine Building & Development Corp. of Casselberry (\$69,785.00)

CC-0273-05/BLH will provide for furnishing and installing of approximately fourteen linear feet of pedestrian-style trench drain; one FDOT-type C inlet; one man hole; approximately two hundred and seven (207) linear feet of twelve inch HDPE pipe and associated fittings and connections. The work shall also include cutting and patching of asphalt, and the contractor shall obtain a "Confined Space Entry and Exit Permit" for portions of the work in the crawl space under the building.

This project was publicly advertised and the County received two (2) responses listed alphabetically:

1. Sunshine Building and Development Corp.
2. W.W. Gay Mechanical Contractors of Orlando

The Review Committee consisting of Chuck Lawson, Administrative Services, Principal Coordinator and Rafael Fernandez, Administrative Services, Principal Coordinator; evaluated the responses. Consideration was given to bid price and reference checks.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, Sunshine Building & Development Corp., in the amount of \$69,785.00. The resulting contract will be for forty-five (45) days from Notice To Proceed, and sixty (60) days for final completion.

This is a budgeted project and funds are available in account 010560.530460. Administrative Services and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

19. Approve Amendment #1 to CC-1267-05/TLR – Fence Repairs and Installation, with KMG Fence LLC, St. Cloud (Additional Pay-Items).

CC-1267-05/TLR will provide for all labor, materials, equipment, coordination, transportation and incidentals necessary for the removal and/or construction of all fencing materials and installation throughout Seminole County in conformance to the most recent "ASTM Standards for Fence materials and Products" and FDOT "Roadway and Traffic Design Standards", sections 450, 451 and 452 most recent editions. Amendment #1 will add cantilever gates and 6' high residential grade fence line item prices to the contract.

Authorization for performance of services by the Contractor(s) under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Contractor(s).

The work and dollar amount for each work order will be based on the project and will be negotiated on an as-needed basis. The budget funding for this contract will be with each work order, since each work order has a unique scope and cost. The total not to exceed amount will be accordance with the Board approved annual budget.

Public Works/Roads-Stormwater and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve and authorize the Chairman to execute the 1st Amendment as prepared by the County Attorney's Office.

20. Approve Change Order #10 to CC-1196-02/BJC – Dodd Road Construction Project (Howell Branch Road to Red Bug Lake Road) with The Middlesex Corp. Littleton, MA (\$230,818.96 + 91 days)

CC-1196-02/BJC provides for all labor, materials, equipment, transportation, coordination and incidentals necessary for the construction of a four-lane urban roadway approximately 1.7 miles in length along an existing two-lane corridor Dodd Road, from Howell Branch Road to Red Bug Lake Road. Change Order #10 will provide new pay items and the final adjustment of roadway contract quantities to reflect actual quantities installed in the field. An additional ninety-one (91) days of contract time for additional work and weather days are required for the completion of this project. The following is a summary of the cost of the contract:

Original Contract Sum	\$ 9,187,949.10
Change Orders 1 thru 9	\$ 649,299.53 + 6 days
Add Change Order #10	\$ <u>230,818.96</u> + 91 days
Revised Contact Sum	\$10,068,067.59

Funds are available in account numbers 077515/077525.560670, CIP #007502. Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve and authorize the Chairman to execute the Change Order.

21. Approve Change Order #1 to CC-1244-04/TLR – Lake Emma Road, with John Carlo, Inc., Mount Dora (\$99,837.21 + 49 days).

CC-1244-04/TLR provides for all labor, materials, equipment, transportation, coordination and incidentals necessary to change Lake Emma Road from 4-lane rural to 4-lane urban highway with curb and gutter, from Sand Pond Road to Lake Mary Center.

Change Order #1 will provide for an adjustment to existing pay item quantities and the addition of new pay items dictated by the differing conditions encountered in the field. An additional 49 days of contract time is required for the completion of this project due to numerous modifications of the mast arm signals to accommodate existing utilities. The following is a summary of the cost of the contract:

Original Contract Sum	\$2,222,543.15
Add Change Order #1	\$ <u>99,837.21</u> + 49 days
Revised Contract Sum	\$2,322,380.36

This is a budgeted project and funds will be available in accounts 077041.560670, CIP 192002. Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend the Board approve and authorize the Chairman to execute Change Order #1.

22. Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1232-04/TLR–Cross Seminole Trail South – Phase I, with Central Florida Environmental, Longwood, (Certificate of Completion).

CC-1232-04/TLR provided for all labor, materials, equipment, transportation, coordination and incidentals necessary for the construction of a trail facility that included but not limited to site preparation, asphalt trail pavement, unpaved path, landscape, park furniture, and concrete sidewalk with emphasis on highly aesthetic quality furnished products. As of November 23, 2005, all work and documentation have been satisfactory completed. Public Works and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

- 23. Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1257-05/TLR – Lockhart-Smith Canal Erosion Control Project with C.E.M. Enterprises, Apopka (Certificate of Completion).**

CC-1257-05/TLR provides for erosion control improvements for the portion of the Lockhart-Smith Canal that runs from downstream of Rinehart Road north to SR 46 behind the Gateway Plaza, in Sanford. As of October 27, 2005, all work and documentation have been satisfactory completed.

Public Works/Roads-Stormwater and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

- 24. Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1259-05/TLR – Howell Creek & Tributary Erosion Control Project with C.E.M. Enterprises (Certificate of Completion).**

CC-1259-05/TLR provided for all labor, materials, equipment, transportation, coordination and incidentals necessary for Howell Creek & Tributary Erosion Control. As of November 14 2005, all work and documentation have been satisfactory completed.

Public Works/Roads-Stormwater and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

- 25. Accept and authorize the Chairman to execute the Certificate of Final Completion for DB-607-01/BJC – SR 434 Trail Overpass with Jones Bros., Inc. (Certificate of Completion).**

DB-607-01/BJC provided for all design, labor and materials necessary to construct a new trail overpass on the Cross Seminole Trail to provide a trail connection over State Road 434 (SR 434) in Winter Springs. As of October 21, 2005 all work and documentation have been satisfactory completed.

Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

PROFESSIONAL SERVICES

- 26. Approve ranking list, authorize negotiations and award PS-0006-05/DRR-Master Agreement for Professional Services for CEI Services for Red Bug Lake Road and Tuskawilla Road Intersection Improvements to Keith and Schnars, P.A. of Altamonte Springs. (NTE \$250,000.00).**

PS-0006-05/DRR will provide construction engineering and inspection services to ensure that the project is constructed in reasonable conformity with the plans, specifications and contract provisions.

This project was publicly advertised and the County received six submittals (listed in alphabetical order):

- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- HDR Construction Control, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Winter Park;
- Keith and Schnars, P.A., Altamonte Springs;
- Neel-Schaffer, Inc., Maitland;
- Volkert Construction Services, Inc., Altamonte Springs.

The Evaluation Committee, which consisted of Brett Blackadar, P.E., Principal Engineer; Bill Glennon, P.E., Principal Engineer; Antoine Khoury, P.E., Principal Engineer; Jerry McCollum, P.E., County Engineer; and Owen Reagan, P.E., Principal Engineer, evaluated the submittals and short-listed the following three firms:

- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Winter Park;
- Keith and Schnars, P.A., Altamonte Springs.

The Evaluation Committee interviewed the three short-listed firms giving consideration to the following criteria:

- Project Approach to Performing the Work;
- Innovative and Cost Saving Ideas;
- Team Experience.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. Keith and Schnars, P.A., Ft. Lauderdale;
2. JEA Construction Engineering Services, Inc., Winter Park;
3. Dyer, Riddle, Mills & Precourt, Inc., Orlando.

Funds will be available in account number 077541.560680 CIP 1916-36.

Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize the Chairman to execute an Agreement as prepared by the County Attorney's office.

27. Approve ranking list, authorize negotiations and award PS-0123-05/DRR-Master Agreement for Professional Services for CEI Services for CR 46A, Phase III, CR15 Country Club Road to Old Lake Mary Road to HDR Construction Control, Inc. of Orlando. (\$660,000.00).

PS-0123-05/DRR will provide construction engineering and inspection services to ensure that the project is constructed in reasonable conformity with the plans, specifications and contract provisions.

This project was publicly advertised and the County received nine submittals (listed in alphabetical order):

- CPH Engineers, Inc., Sanford;
- Dick Corporation, Jacksonville;
- Earth Tech Consulting, Inc., Orlando;
- HDR Construction Control, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Winter Park;
- Neel-Schaffer, Inc., Maitland;
- Parsons Brinckerhoff Construction Services, Inc., Orlando;
- Reynolds, Smith and Hills CS, Inc., Orlando;
- Volkert Construction Services, Inc., Altamonte Springs.

The Evaluation Committee, which consisted of Mark Flomerfelt, P.E., Stormwater Manager; Bill Glennon, P.E., Principal Engineer; Gary Johnson, P.E., Director, Public Works; Stephen Krug, P.E., Principal Engineer; and Jerry McCollum, P.E., County Engineer evaluated the submittals and short-listed the following three firms:

- Earth Tech Consulting, Inc., Orlando;
- HDR Construction Control, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Winter Park.

The Evaluation Committee interviewed the three short-listed firms giving consideration to the following criteria:

- Project Approach including Innovative Ideas;
- Project Team Qualifications;
- Similar Project Experience.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. HDR Construction Control, Inc., Orlando;
2. Earth Tech Consulting Inc., Orlando;
3. JEA Construction Engineering Services, Inc., Winter Park.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project. Funds are available in accounts 077515.560670 CIP 0114-01 (\$138,600.00) and 077521.560670 CIP 0114-01 (\$521,400.00).

Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's office.

28. Approve Ranking List, Authorize Negotiations and Award PS-0127-05/DRR-Master Agreement for Professional Services for CR-431 Orange Boulevard Utility Adjustments from Banana Lake Road to SR 46 to Professional Engineering Consultants, Inc. of Orlando. (\$480,000.00).

PS-0127-05/DRR will provide a professional engineering consultant to design the adjustment and upgrade of existing and proposed water, sewer and reclaimed utilities within the rights-of-way of Orange Boulevard and Banana Lake Road. This includes obtaining the necessary permits. The utility design will be coordinated with the roadway improvements design being completed by the Engineering Division of Seminole County's Public Works Department.

The project was publicly advertised and the County received nine submittals (listed in alphabetical order):

- AdvanTec Consulting Engineers, Inc., Winter Park;
- Avcon, Inc., Orlando;
- Boyle Engineering Corporation, Orlando;
- CPH Engineers, Inc., Sanford;
- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- HDR Engineering, Inc., Orlando;
- Inwood Consulting Engineers, Inc., Oviedo;
- Professional Engineering Consultants, Inc., Orlando;
- Rockett & Associates, Inc., Winter Park.

The Evaluation Committee, which consisted of Eric Erickson, Senior Coordinator; Hugh P. Sipes, Senior Engineer; and J. Dennis Westrick, P.E., PEI Manager evaluated the submittals and short-listed the following five firms:

- CPH Engineers, Inc, Sanford;
- HDR Engineering, Inc., Orlando;
- Inwood Consulting Engineers, Inc., Oviedo;
- Professional Engineering Consultants, Inc., Orlando;
- Rockett & Associates, Inc., Winter Park.

The Evaluation Committee conducted telephone interviews with the short-listed firms, giving consideration to the following criteria:

- Approach to the Project;
- Similar Project Experience;
- Qualifications of the Team.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

- Professional Engineering Consultants, Inc., Orlando;
- Inwood Consulting Engineers, Inc., Oviedo;
- HDR Engineering, Inc., Orlando;
- Rockett & Associates, Inc., Winter Park;
- CPH Engineers, Inc., Sanford.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project. Funds are available in accounts 40102.169100 CIP 2078-01, 40102.169100 CIP 2177-01 and 40102.169100 CIP 2479-01. The estimated contract value is \$480,000.00.

Environmental Services/PEI Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

29. Approve Ranking List, Authorize Negotiations and Award PS-0147-05/BLH – Master Agreement for SR 426 and Tuskawilla Road Intersection Improvements Professional Services to Metric Engineering, Inc. of Winter Park (\$175,000.00).

PS-0147-05/BLH will provide professional engineering services to improve the traffic operations at the intersection of SR 426 and Tuskawilla Road, and the associated improvements on SR 426 from Tuskawilla Road to SR 417.

The term of the contract is for five (5) years, and may be renewed for two successive periods not to exceed one year each with an estimated total project cost of \$175,000.00 over the term of the contract.

This project was publicly advertised and the County received five (5) submittals (listed in alphabetical order):

- C3TS, P.A.
- Dyer, Riddle, Mills & Precourt, Inc.
- Metric Engineering, Inc.
- Professional Engineering Consultants, Inc.
- Vanasse Hangen Brustlin, Inc.

The Evaluation Committee consisting of Jerry McCollum, County Engineer, Public Works; Charlie Wetzel, Assistant County Traffic Engineer, Public Works; Brett Blackadar, Principal Engineer, Public Works; and Co-Co Wu, Principal Engineer, Public Works evaluated the proposals and short-listed the following three firms:

1. C3TS, P.A.
2. Metric Engineering, Inc.
3. Professional Engineering Consultants, Inc.

The Evaluation Committee heard presentations from the three short-listed firms and evaluated them giving consideration to the following criteria:

- Approach to the Project/Understanding of Project;
- Qualifications of the Proposed Personnel and the Firm;
- Similar Project Experience;
- Innovative and Cost Saving Ideas;
- Location of Firm.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. Metric Engineering, Inc., Winter Park
2. Professional Engineering Consultants, Inc., Orlando
3. C3TS, P.A., Orlando

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget account 077541.560670 sub-ledger 191609 and negotiated on an as-needed basis for the project. The estimated cost of this project is \$175,000.00.

Public Works/Traffic and Engineering Departments and Fiscal Services/Purchasing and Contracts Department recommend that the Board approve the ranking, authorize staff to negotiate and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

30. Approve Amendment #2 to Work Order #15 – Sweetwater Cove (NRCS) Project under PS-5116-02/BJC – Minor Projects Construction Engineering and Inspection Services with Metric Engineering, Inc. (\$2,966.80).

PS-5116-02/BJC provides for construction engineering and inspection services for Public Works projects with an estimated construction cost of less than \$500,000. It shall be the responsibility of the Consultants to provide services as necessary to administer the construction contract in the manner so as to determine that the project is constructed in reasonable conformity with the plans, specifications and contract provisions.

Work Order #15 provides construction engineering and inspections services for the Sweetwater Cove Tributary Surface Waste Restoration Project, Erosion Control/Stormwater Treatment. Amendment #2 will provide for additional hours of CE&I services in conjunction with the extended time necessary for the Construction of the project. The following is a summary of the cost of Work Order #15:

Original Work Order Sum	\$30,485.24
1 st Amendment	\$19,502.45
Add 2 nd Amendment	<u>\$ 2,966.80</u>
Revised Work Order Sum	\$52,954.49

Funds will be available in account 07760.560650 CIP 233604. Public Works/Roads-Stormwater Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve and authorize the County Manager to execute the Amendment #2 to Work Order #15 as prepared by the Purchasing and Contracts Division.

31. Approve Amendment #2 to Work Order 18 – Howell Creek and Tributary Erosion Control Project under PS-5116-02/BJC – Minor Projects Construction Engineering and Inspection Services with Keith and Schnars, Altamonte Springs. (\$8,987.92).

PS-5116-02/BJC provides for construction engineering and inspection services for Public Works projects with an estimated construction cost of less than \$500,000. It shall be the responsibility of the Consultants to provide services as necessary to administer the construction contract in the manner so as to determine that the project is constructed in reasonable conformity with the plans, specifications and contract provisions.

Work Order #18 provides construction engineering and inspections services for the Howell Creek and Tributary Erosion Control Project. Amendment #2 will provide for additional hours of CE&I services in conjunction with the extended time necessary for the Construction of the project. The following is a summary of the cost of Work Order #18:

Original Work Order Sum	\$36,855.05
1 st Amendment	\$11,546.18
Add 2 nd Amendment	<u>\$ 8,987.92</u>
Revised Work Order Sum	\$57,389.15

Funds will be available in account 077600.560650 CIP 233603. Public Works/Roads-Stormwater and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve and authorize the County Manager to execute the Amendment #2 to Work Order #18 as prepared by the Purchasing and Contracts Division.

REQUEST FOR PROPOSALS

32. Award RFP-0045-05/TLR – HUD’s Home Self-Sufficiency Program for Tenant Based Rental Assistance (TBRA) to The Center for Affordable Housing, Inc., Sanford, (\$1,014,105.00 for 30 months).

This project was originally presented to the Board on November 15, 2005 at their regularly scheduled meeting. At that meeting, staff requested that the agreement be re-drafted to add language that was needed to comply with Federal Regulations. Subsequently, staff realized that the administrative costs associated with this contract could not be paid from the grant funds; therefore the contract amount has been increased by \$74,000.00 of County funding to cover administrative expenses.

RFP-0045-05/TLR will provide a sub-recipient to administer the HOME – Tenant Based Rental Assistance (TBRA) program for Seminole County. The program is intended to provide TBRA for up to two years to eligible very low-income residents ($\leq 50\%$ of the Area Median Income as established by HUD). This program is coupled with assisting the participant, defined as a head of household or one “aging out of foster care” who are currently permanent residents of Seminole County, in achieving self-sufficiency through education or training. A participant, with the provision of rental assistance for a two-year term, may continue to cover household rent while participating in an up to two-year education/training program designed to provide new employment skills and future income potential, thus providing self-sufficiency.

This project was publicly advertised and the County received one (1) proposal, listed below:

- The Center for Affordable Housing, Inc., Sanford

The Evaluation Committee, which consisted of Alice Gilmartin, Principal Coordinator; Diane Ledford, Principal Coordinator; and Shelley McHaney, Planner, evaluated the proposal. The initial evaluation criteria consisted of the following:

Approach (Support to participants)

- Stabilize the family
- Provide various counseling needs to include education or training opportunities
- Ability to network with other social services for the benefit of the participants

Ability to Perform

- Prepare income certification per HUD requirements
- Demonstrate ability to monitor project to federal requirements and provide examples of monitoring experience
- Perform HQS inspections
- Superior file management

Experience/Qualifications

Qualifications and experience of the agency, including sub-consultants, and personnel relevant to this project, their role and participation:

- Experience in similar work
- Past and current experience with governmental entities
- Relevant confirmation of references

Proven Financial Stability

- Most recent Audited Financial Statement
- Other measures or examples of financial stability

The Evaluation Committee recommends award of the contract to The Center for Affordable Housing, Inc., Sanford, as they demonstrated a firm approach, the ability to perform, and extensive qualifications and experience.

The amount of this contract will be for the full TBRA allocation of \$940,105.00 (Grant Funding) for 30 months, plus \$74,000.00 (County Funding) for Administrative Costs. This is a budgeted project and funds are available in accounts numbered 110262.580821 and 110901.53034. The Agreement may be amended or extended by written agreement of the parties for an additional 30 months term.

Planning and Development/Community Resource Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board award and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

33. Approve ranking list and authorize negotiations for RFP-4255-05/TLR – Osceola Road Solid Waste Management Facility Land fill Gas Utilization Project with Landfill Energy Systems, Wixom, MI (Estimated Annual Revenue \$618,000.00).

RFP-4255-05/TLR will provide a landfill gas purchase agreement with a qualified developer whereby the developer would make certain payments to the County for the rights to connect, recover, and beneficially utilize landfill gas (LFG) from the solid waste disposal areas at the Seminole County Osceola Road Solid Waste Management Facility.

The primary objective of the LFG Management System is to control LFG migration, emissions, and odors to strictly comply with all local, state, federal regulatory requirements and to generate revenue for the county.

This project was publicly advertised and the County received five (5) proposals from the following firms (listed in alphabetical order):

- Ameresco, Inc., Framingham, MA
- DTE Biomass Energy, Inc., Ann Arbor, MI
- Enpower Corp., San Ramon, CA
- G2 Energy FL, Atlanta, GA
- Landfill Energy Systems, Wixom, MI

The Evaluation Committee, which consisted of David Gregory, Project Manager, Solid Waste; Bob Briggs, Finance Manager, Environmental Services; John Cirello, Director Environmental Services; Kathryn Moore, MSBU Manager; Sally Sherman, Deputy County Manager; and Jeff Thompson, Principal Engineer, Planning Engineering, and Inspection, evaluated the proposals based on the following criterion:

1. Corporate Qualifications and Project Team Experience
2. Project Approach
3. Project Experience and References
4. Financial Proposal

The following three firms were short-listed and made presentations to the Committee:

1. Ameresco, Inc., Framingham, MA
2. G2 Energy FL, Atlanta, GA
3. Landfill Energy Systems, Wixom, MI

The final rankings were based on the following criteria:

1. Corporate Qualifications and Project Team Experience
2. Project Approach
3. Project Experience and References
4. Financial Proposal
5. Presentation

The Evaluation Committee recommends that the Board approve the following ranking and authorize negotiations with the top ranked firm to reach a mutually satisfactory contract.

1. Landfill Energy Systems, Wixom, MI
2. Ameresco, Inc., Framingham, MA
3. G2 Energy FL, Atlanta, GA

The final negotiated contract will be presented for the Board's approval at a future date. If negotiations with the top ranked firm fail, the Committee further recommends staff be allowed to proceed to negotiations with the second and third ranked firms (in sequence) until a satisfactory contractual agreement is reached. In any case, the final agreement will be brought back to the Board for approval.

34. Approve Amendment #2 to RFP-4143-01/GMG – Records Retention Services, with Iron Mountain Information Management, Inc., Tampa (Revise Scope of Services-No Additional Cost).

RFP-4143-01/GMG provides record storage and retrieval services for Seminole County's elected officials, departments and divisions that require separate record keeping. Storage of public records must meet the requirements of the State of Florida Public Records Storage Guidelines for Records Centers and Archives.

Amendment #2 will provide for additional management services for Health Insurance Portability and Accountability Act of 1996 (HIPAA). HIPAA'S Privacy and Security Rule states that, Iron Mountain Information Management will protect the health information of individuals in accordance with the established rule.

The Administrative Services Department/Support Services Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the amendment as prepared by the County Attorney's Office and authorize the County Manager to execute the amendment.

SOLE SOURCE/PROPRIETARY SOURCE

- 35. Approve Sole Source Procurement to acquire “ATMS.now” Software with Naztec, Inc., ATMS Solutions, Sugar Land, Texas (\$125,000.00).**

Traffic Engineering Division currently uses Naztec’s StreetWise software to control over 250 of the Naztec controllers. ATMS.now is the latest software and can provide numerous benefits including increase in the functionality of the system. The new ATMS.now software has many advantages over the current central software StreetWise.

The ATMS.now is built on new technology and was designed for the user as central based software that allows the County to diagnose a problem much faster and easier. For example, the user will be able to filter out what signals are flashing, what signals are preempted, etc. More importantly, it also allows the user to make multiple changes to multiple controllers and to download the results at the same time, thus speeding up inputting requirements. This will potentially save hours on timing projects, re-times, database maintenance, etc. In the new software, all reports are produced in Crystal format; therefore, there is no need to archive reports anymore. This will allow the County to add additional reports to the software, if needed. The new software also allows for an intranet web page access (read only status), which will allow any user on the traffic network to view the software without a client, saving money for multiple licenses. This is the latest state-of-the-art software compatible with our latest state-of-the-art signal controllers.

Public Works/Traffic Engineering and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the Sole Source Procurement and authorize the issuance of a Purchase Order to acquire the software as indicated.

- 36. Authorize Sole Source Procurement to acquire parts and repairs services for detection equipment at the Criminal Justice Center and other secured locations with Smiths Detection., Warren, NJ (Three [3] Year Period at a cost of Not-to-Exceed \$55,000.00 per year).**

Smiths Detection is the sole source supplier, in the United States, of spare parts and repair services for the County’s X-Ray Inspection and Trace Detection equipment. The equipment is installed in the County’s Criminal Justice Center, Juvenile Justice Center and other secured locations within Seminole County. The agreement is for Smith Detection, Inc. to provide the County with full coverage during normal working hours to include labor, travel, miscellaneous expenses, parts and incidentals necessary to maintain the equipment in operational conditions.

Administrative Services/Support Services Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the Sole Source

Procurement and authorize the issuance of a Purchase Order to acquire parts and services for detection equipment as indicated in the amount of not-to-exceed \$55,000.00.

- 37. Authorize Proprietary Source Procurement to procure maintenance agreement for elevators at the Criminal Justice Center, to Thyssenkrupp Elevator., Orlando (Three [3] Year Period at a cost of Not-to-Exceed \$36,000.00 per year)**

ThyssenKrupp Elevator provides parts and repair services for ThyssenKrupp elevator system located at the Seminole County Criminal Justice Center. ThyssenKrupp Elevator provides their trained personnel/technicians for the services of these elevators. The agreement is for ThyssenKrupp to provide preventive maintenance, repairs and full coverage on parts, quality assurance and annual safety testing.

Administrative Services/Support Services Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the Proprietary Source Procurement for a period of three (3) years and authorize the issuance of a Purchase Order for maintenance of elevators at the Seminole County Criminal Justice Center as indicated in the amount of not-to-exceed \$36,000.00 per year.

MISCELLANEOUS CONTRACTS

- 38. Award M-0398-06 - Annual Service, Support and Software for RedAlert, to Alpine Software Corporation, Pittsford, NY (Estimated Not-to-Exceed \$30,000.00 per year).**

In 2002, under RFP-4154-02, the County purchased a multi-jurisdictional Fire & EMS Reporting System (a software program called RedAlert) to be in compliance with applicable state law. That contract was competitively awarded to the lowest priced, responsive, responsible offeror; Alpine Software Corp. of Pittsford, NY. The contract included RedAlert software support for three years.

M-0398-06 will provide for the continued annual support, licenses, maintenance and software upgrades for RedAlert proprietary software used by Public Safety. RedAlert software provides Public Safety with the Incident Reporting Module; EMS Reporting and Billing Module; Daily Log Module; Personnel Module; Training Module; and Security Module.

Public Safety/EMS/Fire/Rescue Division and Fiscal Services/Purchasing and Contracts Division recommend award to the proprietary software manufacturer, Alpine Software Corporation. The contract will cover basic maintenance, annual support and licenses at an estimate annual cost of \$30,000.00. The contract will also allow for the use of work orders should additional upgrades, new modules or additional site licenses be necessary.

Any additional required services shall be specifically enumerated, described and depicted in the Work Orders authorizing performance of the specific project, task or study.

The contract will take effect upon the date of execution and shall run for a base period of one (1) year with four 1-year renewal options giving a total contract term of five (5) years. The estimated amount over the five (5) year period is \$150,000.00.

Funds are available in account numbers 056100.530340 and 055018.530520. Public Safety/EMS/Fire/Rescue and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the contract and authorize the Purchasing Division to execute the agreement.